LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 10, 2026
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:30 p.m. with a pledge to the flag. Also present at the meeting was Supervisor Barry Strayer; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor Andrew Herrold; Engineer John Affriol and Chief Thomas. Supervisor Phil Rohrbaugh was absent. Patrons in attendance: 6

PUBLIC COMMENT: None

APPROVAL OF MINUTES – AUGUST 13, 2026: Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the August minutes as presented, motion carried.

REPORTS

1. POLICE: Chief Thomas submitted his report.
    a. Thanked the Emergency Services that worked together during the storm event.
2. MANAGER: Ms. Cunningham submitted her report.
    a. Thanked the Chief, PD Dept., Roadcrew and Emergency Services for working together during the severe storm event.
    b. The Fall Newsletter was posted to our website and Savvy Citizen.
    c. An application for the Eastern York Recreation Authority Board was received and forwarded to the Recreation Board for review. This applicant met the criteria for the position.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Affriol submitted his report.
5. HIGHWAY: Mr. Miller submitted his report. The Board thanked the highway crew for a job well done during the storm event.
6. BUILDING MAINTENANCE: Mr. Zimmerman noted that an inspection by the Pennsylvania Department of Labor & Industry identified a violation requiring repairs to the Highway Department's boiler system within 30 days. He provided quotes for the necessary repairs.
    a. Replace heat exchangers in 3 boilers cost is $29,198.13. We will also need to install a circulator pump and motor at a cost of $3,127.12 and a boiler fill line from non-potable tank to boiler feed line at a cost of $3,400.00. Total repair cost of $35,725.25.
    b. Replace 3 boilers with new boilers at a cost of $69,973.00. This option also includes the circulator pump and motor and boiler fill line from the non-potable tank to boiler feed line. Total cost was $76,500.12.
    c. Install 8 new Reznor heaters at a cost of $57,600.00. Will not need circulator pump or boiler feed line.

    Motion by Supervisor Yakubowski, seconded by Supervisor Strayer to approve replacing the heat exchangers in 3 boilers at the cost of $35,725.25, motion carried.
7. EMERGENCY SERVICES: Received reports from Craley Fire Co., SAFER, LifeTeam, and Red Lion Ambulance Club.

8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
    a. Supervisor Strayer noted the scoreboard was delivered. Installation will be done and at the same time the lights will be repaired. Chairman Yakubowski stressed the use of a sturdy plywood underneath the lift so the flooring will not be damaged.
    b. Discussed ballfield repair with the Roadmaster.
    c. LWT opening on the Recreation Board.

ZONING:

1. AS-BUILT AND SECURITY RELEASE – REXROTH FARMS: The township holds an irrevocable Letter of Credit for the Rexroth Farms, Heavy Use Area Protection that was built on the property along Old Commons Rd. C S Davidson inspected the property and improvements and reviewed the as-built plan and recommended the release of the full amount of the Letter of Credit of $29,805.40. Motion by Chairman Yakubowski, seconded by Supervisor Strayer to release the Letter of Credit, motion carried.
2. ZONING HEARING BOARD MEMBER: Ms. Love announced that one of the Zoning Hearing Board members has resigned due to moving out of the township. We are looking for volunteers to serve on the Zoning Hearing Board.

OLD BUSINESS: None

NEW BUSINESS:

1. 2027 MMO – POLICE & NON-UNIFORM PENSION OBLIGATION: Ms. Zimmerman provided information to the Board on the 2027 Minimum Municipal Obligation for the pension plans.
    Police Pension Plan - $268,110.00,
    Non-Uniform Pension Plan- $34,787.00
2. WINTER MUNICIPAL SERVICES RENEWAL- BLUESTONE ROAD: This is the fifth year of the 5-year contract with PennDot to provide winter maintenance on Bluestone Rd. This year's agreement provides $1,692.93 for reimbursement. Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the winter maintenance contract with PennDot, motion carried.
3. DISCUSSION – BOILER REPAIR FOR HIGHWAY BUILDING: Discussed under Building Maintenance Report.
4. ROCK AGREEMENT: We did not receive an agreement to date. Tabled until next month.
5. APPROVAL OF BILLS: Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the bills as listed in the amount of $142,317.84, motion carried.
6. OTHER PERTINENT BUSINESS:
    a. Atty. Herrold noted the Landfill has filed an appeal for Ms. Love's zoning determination. Atty. Herrold asked the Board's approval to attend the zoning hearing on behalf of the Township. The Board agreed.
    b. Mrs. Zimmerman reminded the Board of the York Co. Convention being held on October 28, 2026, and to let her know if they plan to attend.

Meeting adjourned at 7:00 pm

Respectfully submitted,

Linda J. Zimmerman, Secretary