

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 12, 2024
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Phil Rohrbaugh; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Zoning Officer Monica Love; Chief Thomas and Engineer John Affriol. Supervisor Strayer was absent. Patrons in attendance: 25

Chairman Yakubowski announced an executive session was held on August 19, 2024 regarding litigation matters.

PUBLIC COMMENT:

1. RON COHEN: Mr. Cohen was here along with members of the pickle ball group to discuss the proposed pickle ball courts in the gym. Supervisor Rohrbaugh encourages discussion with the Eastern York Recreation Authority director who oversees the programing of activities. Mr. Cohen hopes we can all work together on a solution.

APPROVAL OF MINUTES – AUGUST 8, 2024: Motion by Chairman Yakubowski, seconded by Supervisor Rohrbaugh to approve the minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report.
 - a. Attended a roundtable with a church group to discuss self-protection, security at the church facility and active shooter situations.
 - b. The Chief noted that the unmarked white Explorer will be decommissioned and is asking the Board if they have a preference to donate to an organization or keep for township/police use. The Board asked that it be announced we are seeking letters of interest for the donation of the vehicle.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. The Fall/Winter newsletter is being printed.
3. SOLICITOR: Atty. Herrold submitted his report.
 - a. At a previous meeting there was a discussion regarding a bamboo/invasive species ban. Atty. Herrold will work on a proposed ordinance.
4. ENGINEER: Mr. Affriol submitted his report.
 - a. Survey completed on the Township boundary line from Cool Creek Rd and Susquehanna River. Additional research is needed to determine the Mt. Pisgah Rd. alignment.
 - b. Submitted a DEP permit application for the Fishing Creek Road work that was performed under an emergency permit.
 - c. Supervisor Rohrbaugh questioned the installation of sidewalks at the River Ridge Hills development. Mr. Affriol will review the schedule and notify the Board.

- d. Chairman Yakubowski questioned when the cell tower along Cool Creek Rd will be working. Mr. Affriol will follow up at the next meeting.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: none
7. EMERGENCY SERVICES: Reports were received from CVAC/LifeTeam, Craley Fire Co., East Prospect Fire Co., SAFER -Yorkana, EMA, Red Lion Ambulance Association.
 - a. Would like to plan a active shooter drill at Eastern York High School but have yet to receive a reunification plan and a safety plan from the district. the Board would like Chris Eaton, EMC to prepare a letter to the school district and have the participants of the Eastern York County Emergency Management Agency sign the letter.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. Supervisor Rohrbaugh provided the EYRA budget to the Board.
 - i. Noted EYRA is growing and has 5000 participants.
 - ii. Asking for volunteer program coordinator.

ZONING:

1. Ms. Love presented the Board with a table of contents for the Zoning Ordinance as being reviewed by the Planning Commission. Ms. Love will provide the proposed revisions by section to the Board for review.

OLD BUSINESS:

1. RESOLUTION 2024-10 – CRALEY FIRE CO TRAFFIC SIGNAL: Ms. Cunningham reminded the Board that we received a grant for 50% of the cost for the installation of the traffic signal. This Resolution is to authorize the Township Manager to submit the Traffic Signal Maintenance Agreement to PADOT. Motion by Chairman Yakubowski, seconded by Supervisor Rohrbaugh to adopt Resolution 2024-10, motion carried.
2. FISHING CREEK ROAD UPDATE: A site visit was conducted on Tuesday September 10, 2024, to inspect the work performed on Fishing Creek Road. Ms. Cunningham thanked the Highway Department for a job well done. Mr. Affriol recommends reopening the road. Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to reopen Fishing Creek Road, motion carried.

NEW BUSINESS:

1. 2025 MMO – POLICE & NON-UNIFORM PENSION OBLIGATION: Ms. Zimmerman informed the Board of the 2025 obligation to the police and non-uniform plans.
 - a. Police pension plan obligation - \$312,918 and Non-Uniform plan obligation - \$36,088.
2. APPROVAL OF BILLS: Motion by Chairman Yakubowski, seconded by Supervisor Rohrbaugh to approve the bills as presented in the amount of \$67,885.45, motion carried.
3. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:25 p.m.

Respectfully submitted

Linda J. Zimmerman, Secretary