

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 14, 2024
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Phil Rohrbaugh (by zoom) and Barry Strayer; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Zoning Officer Monica Love; Chief Thomas and Engineer John Affriol. Patrons in attendance: 21

Chairman Yakubowski announced that executive sessions were held after the October 24, budget workshop and tonight before the meeting regarding personnel matters.

PUBLIC COMMENT:

1. BRIANNE CALLAHAN – THE WATER CENTER UNIVERSITY OF PENNSYLVANIA: Ms. Callahan was here to discuss the Region 3 Water Technical Assistance Program to benefit well owners in the Township. This program financed through the US Environmental Protection Agency offers direct support to help access federal and state funding to address water infrastructure needs. Ms. Callahan discussed several options that are available and will continue to meet with staff to produce a plan. Residents thanked the Board for their help with this matter. It was discussed by the Board to have Atty. Rockman prepare a letter to the state and local representatives to inform them of our issues.
2. TERESA STICKLER – 874 COOL CREEK ROAD: Ms. Stickler was here asking for help regarding trees planted in her neighbor's yard which block her sight distance when exiting her driveway. She has contacted PennDot and they said it is a civil issue. Ms. Stickler brought this issue to the Township asking for help. She believes this is a safety issue for all traffic on Cool Creek which includes bus traffic to the nearby school. Mr. Affriol visited the site along with staff and measured the clear sight triangle. It was determined the trees are not within the clear sight triangle but have shortened the State Sight Stopping Distance required by PennDot and required by the Township when a resident wants to place a new driveway. The Board agreed to send a letter to PennDot explaining that this is a safety issue with motorists who travel Cool Creek Road, especially the school buses and school students.

APPROVAL OF MINUTES – OCTOBER 10 AND 24, 2024: Motion by Supervisor Strayer, seconded by Supervisor Rohrbaugh to approve both minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report.
 - a. Emergency Services Day will be held November 16, 2024, from 1:00 -4 :00pm at Rexroth Park. The Police Department will be selling T-shirts which were a joint effort with the Eastern York School students and yard signs will be for sale also.
 - b. Continuing to install the in-car-camera systems.
 - c. Looking for a new police officer to join our department.
 - d. Supervisor Rohrbaugh questioned if the school district has provided plans for active shooter. Chief Thomas said that the school district has provided a safety evacuation plan and is working on a unification plan.
2. MANAGER: - Ms. Cunningham submitted her report.
 - a. Savvy Citizen now has 1117 subscribers.
 - b. Hired a temporary building maintenance person.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Affriol submitted his report.
 - a. Preliminary boundary plan was finalized.
 - b. Received the General Permit for the work on Fishing Creek Road
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: None
7. EMERGENCY SERVICES: Received reports from EMA, Red Lion Ambulance, CVAC/LifeTeam, SAFER, East Prospect Fire Co., and Craley Fire Co.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. During the meeting last night, it was resolved that all municipalities will pay for maintenance of their own fields.
 - b. New fees for use of the baseball fields
 - c. Wait until basketball season to see if the new pickle ball lines would affect the players.

ZONING:

1. Ms. Love informed the Board that since we received the permit from PennDot for Fishing Creek Road, she was able to issue floodplain permits along that area.
2. Mr. Rohrbaugh asked about the crosswalk at the school. Ms. Love said the township applied for grant money for the crosswalk, however the grant will not be awarded until spring of 2025.

OLD BUSINESS:

1. AUTHORIZE TO ADVERTISE 2025 BUDGET: Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the ad for the 2025 budget, motion carried.
2. ANIMAL CONTROL SERVICES CONTRACT – TABLED FROM LAST MEETING: Mrs. Zimmerman contacted Klugh Animal Control Services and asked her to provide more accurate information on the dog owners so that we can bill owners for reimbursement of the animal enforcement fees. They agreed to provide that information. Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to approve the contract, motion carried.

NEW BUSINESS:

1. AUTHORIZE TO ADVERTISE 2025 MEETINGS: Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the ad for the 2025 meetings, motion carried.
2. RESOLUTION 2024-13 – ADOPT 2024 YORK COUNTY HAZARD MITIGATION PLAN: Supervisor Rohrbaugh questioned how this will help alleviate any traffic issues on Rt. 30 when there is an accident especially with hazard material? Ms. Cunningham said this is the county plan. Our EMA, Chris Eaton, is working on a solution for those types of issues. Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to approve the York County Hazard Mitigation Plan, motion carried.
3. YORK COUNTY SPCA AGREEMENT: The contract cost for 2025 will be \$5,675.00. Motion by Supervisor Strayer seconded by Chairman Yakubowski to approve the SPCA agreement, motion carried.
4. RESOLUTION 2024-14 – ZONING HEARING BOARD APPOINTMENT: Motion by Chairman Yakubowski, seconded by Supervisor Strayer to appoint Casey Smith to fulfill the 5-year term of Mr. Kaufhold, motion carried.
5. PLGIT – CHECK WRITING AUTHORIZATION: Ms. Zimmerman noted that PLGIT has updated their check writing authorization. Motion by Chairman Yakubowski, seconded by Supervisor Strayer to authorize the signing of the check writing authorization form, motion carried.
6. KOCHENOUR, EARNEST, SMYER & BERG – ACKNOWLEDGE AD FOR 2024 AUDIT: The Board acknowledged the advertisement for the 2024 audit.
7. DONATIONS: Ms. Zimmerman provided a memo for the final distribution of the donations to the fire companies as presented. 50% to Craley Fire Co., 25% to East Prospect Fire Co., and 25% to Yorkana/SAFER. Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the donations as presented, motion carried.
8. APPROVAL OF BILLS: Motion by chairman Yakubowski, seconded by Supervisor Rohrbaugh to approve the bills list as presented in the amount of \$357,126.13, motion carried.
9. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 8:17 pm.

Respectfully submitted.

Linda J. Zimmerman, Secretary