

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JUNE 13, 2024
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Phil Rohrbaugh and Barry Strayer; Township Manager Sande Cunningham; Solicitor Andrew Herrold; Zoning Officer Monica Love; Chief Thomas and Engineer John Klinedinst. Linda Zimmerman was absent. Patrons in attendance: 16

PUBLIC COMMENT:

1. Suzette Heiges – Susquehanna Area Senior Center – Mrs. Heiges stated the senior center has been in existence for 40 years. She wanted to request that the senior center no longer pay \$250 per month in rent which is in their contract. She stated they are having a difficult time financially. The Board requested that she submit their financial statements for the July meeting so they could make an informed decision.
2. Barry Strayer – Mr. Strayer gave a presentation of the work he's done for Fishing Creek Road in finding rocks and millings from an excavator in Hellam Twp. that can be used to stabilize the road to make the road safer for vehicular traffic. He saw a lot of vehicular traffic and foot traffic on Fishing Creek Rd. He spoke to the York County Conservation District and is expecting more meetings with them. First on their agenda would be to open up the gutter on the mountain side and put in some drainage matting, then put pipes under the road to get the water out of there. Second step would be the asphalt road, hopefully with grant money. Third would be to the stone wall, maybe gabion mats. Could be a 2–3-year project. He wants the road crew to place the rocks and millings along the river's edge as soon as possible. Mr. Yakubowski and Mr. Rohrbaugh agreed to the temporary road closure. The Chief will see that his dept. patrols the area regularly to keep those other than residents out of the area until the roadway can be made safer. Mr. Klinedinst will set up a site meeting with staff to assess the issue. The road crew will begin placing the rocks. Signage will be placed to alert the public to the road closure. Mr. Strayer will keep the Board and staff apprised of the situation.

APPROVAL OF MINUTES – MAY 9, 2024: Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to approve the minutes as presented, motion carried.

REPORTS:

1. **POLICE:** Chief Thomas submitted his report.
 - a. National Night Out is Tuesday, August 6th. Food trucks from the Lower Windsor area have been invited to attend. Windsor Township has five picnic tables that they are giving to us which will be used for NNO.
 - b. The Chief suggested having an Emergency Services Night in the fall to help increase community involvement in these services.
 - c. The Chief had questions about one of the older vehicles and whether to keep it or not. He'll talk about it again at the July meeting.
 - d. There was a juvenile who was hit by a car and there are fundraisers being held to help with the expenses incurred.
 - e. Emergency Management has been talking to the new principal of the middle school for Eastern York School District's participation in the active shooter drills. Finally, someone from the District

seems interested in cooperating. This committee has been asking the Eastern York School District for at least eight years to submit a reunification plan and a safety plan. Their commitment to the active shooter drills is vital for the success of the plan.

2. MANAGER: Ms. Cunningham submitted her report.
 - a. Ms. Cunningham announced that letters were sent out to the property owners of Gun Club Rd. asking if they would be interested in getting public water. The results so far is out of 27 letters sent, 13 have responded. Six of the responders would be interested, one would not be interested, and one resident would want a full filtration system for their home and have the landfill pay for this.
 - b. Reported the tv's are now set up in the meeting room for developers and others to present their plan. The cameras will be set up soon.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Klinedinst submitted his report. He introduced John Affriol who will eventually be taking over the duties as engineer.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: Mr. Taylor submitted his report.
7. EMERGENCY SERVICES: We received reports from Craley Fire Co., East Prospect Fire Co., Yorkana Fire Co., and CVAC/LifeTeam.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report. Mr. Rohrbaugh stated there is a lot of wear and tear on the basketball nets when they are raised and lowered every time there is pickle ball. Due to a safety point of view and risk point of view it's best not to raise them up and down as the pickle ball teams have requested. He also stated that the Rec Authority should start charging a comparable rate for the Eastern Young Knights football teams for field usage at Rexroth Park as other teams are charged.

ZONING:

1. PLAN 625-24SLD – SOLLENBERGER AND RIVER RANCH HOLDINGS CO, LLC, 127 ABELS ROAD AND 135 FORGE HILL ROAD; VILLAGE AND AGRICULTURAL DISTRICTS: This is a 2-lot subdivision plan that has a lot line adjustment. No new lots re being created. Asking for a waiver of the plan scale. Have met all requirements and need to get the TDRs numbers correct because the zoning line did not follow the property line. Mr. Klinedinst verified the numbers are now correct. Motion to approve the waiver by Mr. Rohrbaugh, seconded by Mr. Yakubowski. Motion carried 3-0.
 - a. Planning Module Exemption form Plan 625-24SLD Motion by Mr. Yakubowski, seconded by Mr. Rohrbaugh. Motion carried 3-0.
2. PLAN 626-24SLD –411 BANK HILL ROAD and 1829 LONG LEVEL ROAD LLC; WATERFRONT RECREATION DISTRICT: This is a 2-lot reverse subdivision plan. The entire property is in the floodplain. Motion by Mr. Strayer, seconded by Mr. Rohrbaugh. Motion carried 3-0.

OLD BUSINESS:

1. ARPA FUND – Discussion about the remaining ARPA funds. Board decided to table the discussion until the July meeting.
2. MISSION SQUARE RETIREMENT – Motion by Mr. Yakubowski to authorize signing the documents when they are received. Seconded by Mr. Rohrbaugh. Motion carried 3-0.
3. ADOPTION OF ORDINANCE 2024-01 – Tax Collector Service Charge Fee Schedule. Motion by Mr. Yakubowski to adopt the Ordinance, seconded by Mr. Strayer. Motion carried 3-0.
4. 800 MILLERS SPRING RD – This is a complaint first received in November 2021. Vehicles sometimes fail to negotiate the curve and go onto the property owner's property, and he's concerned the vehicles can cause damage to his well which has happened in the past. A traffic study was done, and a recommendation was

to place guide rail and signs and the cost to do this was over \$15,000 in 2022. The Board made no decision at that time. Mr. Klinedinst stated placing the guide rail may hurt someone who hits it and it can give people a false sense of security that the guide rail will stop them. Mr. Klinedinst suggested getting a PA One Call because he thinks there may be a high-pressure gas line in the shoulder of the road. He also recommends getting signage and guide rail. The Board asked for the quote for the guide rail and signs to be updated for the July meeting.

NEW BUSINESS:

1. SPECIAL TEMPORARY PERMITS – Ms. Love provided the listing of the special temporary permit renewals. Two have been removed since last year. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the special temporary permit renewals as listed, motion carried 3to 0.
2. APPROVAL OF BILLS: Motion by Supervisor Strayer, seconded by Supervisor Rohrbaugh to approve the bills as presented in the amount of \$284,444.01, motion carried.
3. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:58 pm

Respectfully submitted,

Sande Cunningham
Asst. Secretary