

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 8, 2024
6:30 PM

PLEDGE TO THE FLAG

PUBLIC HEARING – ORDINANCE 2024-02 – ZONING ORDINANCE TEXT AMENDMENT: Chairman Yakubowski opened the public hearing at 6:30 pm to hear comment on the proposed Zoning Ordinance text amendment. There were no questions or comments. Chairman Yakubowski closed the public hearing 6:37 pm.

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:37 p.m. Also present at the meeting were Supervisors Phil Rohrbaugh and Barry Strayer; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Tom Lang; Zoning Officer Monica Love; Chief Thomas and Engineer John Klinedinst. Patrons in attendance: 15

Chairman Yakubowski announced executive sessions were held on June 13, July 11, and July 31 regarding personnel matters.

PUBLIC COMMENT:

1. SUSQUEHANNA SENIOR CENTER – PRESENTATION: Mr. Cohen presented a plaque to the Board of Supervisors in recognition as a Valued Platinum Community Partner with the Susquehanna Senior Center. Mr. Cohen thanked the Board for their financial partnership that will enable the senior center to better serve the challenges and vital needs of our senior population.
2. JERRY GINEVAN – YOUNG KNIGHTS FOOTBALL AND CHEER: Mr. Ginevan was here to request approval from the Board to install a goal post at the Rexroth Park field. This will enable teams to practice kicking field goals. This will be a permanent structure. The EYRA is in support of the installation. Supervisor Rohrbaugh questioned the liability and who would be responsible for damage or repair costs. The Young Knights would take responsibility for any repairs needed to maintain the goal post. Staff will inquire about the liability matter with our insurance provider. Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to approve the installation conditioned upon the answer from our insurance provider on liability coverage, motion carried.
3. LESLEY MCCUNE – KALTREIDER-BENFER LIBRARY: Ms. McCune was not present but provided highlights of the past year.

APPROVAL OF MINUTES – JULY 11, 2024: Motion by Supervisor Strayer, seconded by Supervisor Rohrbaugh to approve the minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report.
 - a. Apprehended juveniles who have been burglarizing East Prospect Borough. Commended the department for doing an outstanding job.

- b. On Tuesday August 6th National Night Out was held. Over 150 people were in attendance. Chief Thomas thanked all the organizations who attended along with the Township highway department and office staff who helped in making this another successful National Night Out.
 - c. Updated the Board on Kaden Black who has been missing since 2022. The York County DA's office and our department have been working diligently to find answers and continue to investigate and conduct interviews and do follow-ups.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Congratulated Chief Thomas and Molly Miller for their hard work making NNO a success.
 - b. Our new Township website is up and running.
 - c. The new highway employee started on Monday, July 29.
 - d. Gun Club Road water survey – still waiting on responses from residents.
 - e. EPA offers free technical assistance for water services to provide safe drinking water, wastewater, and stormwater services to residents. Additionally, since there are PFAS in the well water, we may be able to get principal forgiveness funding from PENNVEST or PADEP. Ms. Dietz questioned if residents could be involved in the discussion. Atty. Lang responded that when the Board holds the meeting to discuss this issue, residents will be able to ask questions. The Board could consider the option of a Zoom meeting.
 - f. Chairman Yakubowski questioned if we heard a response back from the school on the traffic study on Cool Creek Road. Ms. Cunningham said she contacted TPD, the contractor who was to perform the traffic study and they said the study is now on hold.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Klinedinst submitted his report.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: Mr. Taylor submitted his report.
7. EMERGENCY SERVICES: Reports were received from EMA, CVAC/Lifeteam, Yorkana Fire Co., East Prospect Fire Co., and Craley Fire Co.
 - a. Mr. Hopple informed the Board that the merger is complete, and the Yorkana Fire Co will now be Station 13. A ceremony will be held on Sunday August 18, 2024, for the transition.
 - b. Mr. Hopple and Fire Chief Frantz mentioned that they have lost numerous cones during the recent severe storms and asked if anyone had taken them to please return them. Due to required recommendations the cones have become significantly costly to purchase new cones. Chief Thomas added that they had lost several cones also.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. Supervisor Rohrbaugh noted that the Recreation Authority Board supports the goal post request.
 - b. Currently working on the budget and will be presented at the September meeting.
 - c. Working on new fees for Rexroth field use by Young Knights.
 - d. Volume of participants – tracking system for facility availability.
 - e. Pickleball - new paint lines- consider starting with temporary lines to see how they affect the other activities in the gym.

ZONING:

1. L&I AUDIT: Ms. Love noted that L & I conducted an audit on the administration and enforcement of the accessibility requirements of the Uniform Construction Code. They reviewed commercial permits issued by the Township. The audit found several minor issues with code requirements not being met.

2. Informed fire departments of notifying the township of considerable damage to buildings from fire/storm/structural.
3. Questioned how the Board wants to see revision to zoning ordinance. The board agreed to look at revisions by section.

OLD BUSINESS:

1. ORDINANCE 2024-02 – ZONING ORDINANCE TEXT AMENDMENT: Motion by Supervisor Rohrbaugh seconded by Chairman Yakubowski, to approve the text amendment, motion carried.
Atty. Leber representing Fields at East Prospect informed the Board his client will provide 50 cones to the emergency services who lost several during the storm events.
2. PICKLE BALL COURTS: Supervisor Strayer provided information on the proposed line painting for 3 pickle ball courts. Supervisor Rohrbaugh suggested an 8-week trial period for placing temporary lines to see how they affect other activities in the gym. Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to approve the temporary lines, motion carried.

NEW BUSINESS:

1. WINTER MAINTENANCE SERVICES RENEWAL -BLUESTONE ROAD: Motion by Chairman Yakubowski, seconded by Supervisor Rohrbaugh to approve the Winter Maintenance agreement, motion carried.
Supervisor Rohrbaugh questioned who burdens the cost for severe winters. Mrs. Zimmerman noted that PADOT will adjust for severe winters.
2. RIGHT TO KNOW POLICY: This will set a policy for Right to Know requests by using the required form and addresses anonymous requests. Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to approve the right to know policy, motion carried.
3. ORDINANCE FOR REDUCTION OF SPEED LIMIT ON LONG LEVEL ROAD: PADOT informed the Township that they conducted a speed study on Long Level Road from Klines Run Park northward to Lake Clarke Marina and determined the speed limit of 35mph. The Board questioned why PADOT reduced the speed limit only in that area and not the entire road. Motion by Chairman Yakubowski to post the speed limit as determined by PADOT. Motion died from lack of second. The Board would like to question PADOT on their determination. The Board tabled this item.
4. APPROVAL OF BILLS: Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to approve the bills list in the amount of \$108,851.70 as listed, motion carried.
5. OTHER PERTINENT BUSINESS: Chief Thomas noted that the EMA tabletop emergency exercise is scheduled for Wednesday, August 28th.

Meeting adjourned at 8:04 pm

Respectfully submitted,

Linda J. Zimmerman
Secretary