

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 10, 2023
6:30 PM

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Donald Schock at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors George Yakubowski and Phil Rohrbaugh; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Zoning Officer Monica Love; Planner Jessica Fieldhouse and Chief Thomas. Engineer John Klinedinst was absent. Patrons in attendance: 25

Chairman Schock announced an executive session was held before the meeting for possible litigation and personnel issues.

PUBLIC COMMENT:

1. KALTREIDER-BENFER LIBRARY – LESLIE MCCUNE: Ms. McCune provided highlights of the library's services they offer.

APPROVAL OF MINUTES – JULY 13, 2023: Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the July minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report for review.
 - a. Since the 2018 Dodge Charger was determined to be totaled; we have been offered \$25,322.57 from our insurance carrier that will be used for the purchase of a new police vehicle. Chief Thomas provided a quote from Whitmoyer Auto Group for a 2023 Police Interceptor Utility AWD vehicle at a cost of \$40,000. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the purchase of the new vehicle from Whitmoyer Auto Group, motion carried.
 - b. National Night Out: Chairman Schock said it was another successful event this year and thanked all involved for their help. Chief Thomas thanked Sue's Market and the Riverhouse for their donation of food and ice cream.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Ms. Cunningham explained that we will need to have the August 31st meeting for extra items that need to be addressed before the September meeting, since she, Monica Love and Supervisor Yakubowski will not be at the September meeting. The Board agreed to have the August 31st meeting as advertised.
 - b. The parking lot at Rexroth Park has been paved and lined as well as the lower parking lot at the Township building. The upper parking lot will be done later.

- c. Mr. Boito from DEP is requesting use of the gym for a hearing on the draft permit for Modern Landfill. The meeting is scheduled for Wednesday, October 4, 2023, at 6:00pm.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Klinedinst submitted his report.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: Mr. Taylor submitted his report.
7. EMERGENCY SERVICES: Reports were received from EMA, CVAC/Lifeteam, Yorkana Fire Co., East Prospect Fire Co., and Craley Fire Co.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. Supervisor Rohrbaugh reported that the fields along Long Level that the Rec Authority use are subject to the floodplain requirements for the porta-potties. They will comply.
 - b. Ms. Love noted several landowners have complied with the floodplain requirements; however, we have some that still need to comply. If they don't comply, we may need to take legal action.

ZONING:

1. SOLAR ORDINANCE – DISCUSSION: Ms. Love asked if the Board would like to table this item to discuss at the August 31st meeting. The Board thanked the Planning Commission and staff for their good work on the ordinance. This ordinance will distinguish commercial/primary/utility grade solar. Chairman Schock stated he doesn't want to see landowners lose any rights of what they can do on their property. Ms. Love will make edits and have a draft for the Board at the August 31st meeting for discussion.
2. PLAN 620-22SLD CELLCO, 1001 COOL CREEK ROAD – REAPPROVAL AND SIGN PLANS: Ms. Love noted that in attempting to record the plan, deficiencies were found in the signatures, so the plan will need to be re-signed. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to re-approve and re-sign the plan, motion carried.
3. SPECIAL TEMPORARY PERMIT – FAKE: Mr. & Mrs. Fake missed the June deadline to renew their Special Temporary Permit and must go through the process for a new Special Temporary Permit. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the Special Temporary Permit as presented, motion carried.
4. COMPREHENSIVE PLAN – AUTHORIZE TO SEND TO YCPC AND ADJOINING MUNICIPALITIES: Ms. Jessica Fieldhouse presented an overview noting the highlights from each chapter of the comprehensive plan update. The Board complimented the Planning Commission and staff for doing a very good job. The Board would like to further review the update and discuss at the August 31st meeting before authorizing the distribution to surrounding municipalities and YCPC.
5. FIELDS AT EAST PROSPECT: Ms. Love noted that the Fields at East Prospect will be submitting their plans for a "conservation by design" land development plan at the Planning Commission workshop meeting scheduled for August 16, 2023, at 6:30.

OLD BUSINESS: None

NEW BUSINESS:

1. REVIEW OF OFFICER'S PROBATION: Chairman Schock stated he is in receipt of a recommendation from the Chief that Officer Lake not be retained as a police officer and be dismissed from his probationary appointment. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh that Officer Lake not be retained as a police officer and be dismissed from his probationary appointment, motion carried. Chairman Schock directed the Manager and Chief to provide written notice to Officer Lake that he has not received a permanent appointment to the position of police officer as his conduct was deemed unsatisfactory and he is dismissed from service effective August 10, 2023.
2. WINTER MUNICIPAL SERVICES RENEWAL – BLUESTONE ROAD: Ms. Cunningham noted the reimbursement cost of winter maintenance for Bluestone Road at \$1,595.30 to \$1,627.20. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the winter maintenance for Bluestone Road, motion carried.
3. APPROVAL OF BILLS: Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the bills as listed in the amount of \$119,014.57, motion carried.
4. OTHER PERTINENT BUSINESS: Mr. Bowser questioned when the Comp Plan will be discussed and authorized for distribution. The comp plan will be discussed at the August 31, 2023, meeting.

Meeting adjourned at 7:41 pm.

Respectfully submitted,

Linda J. Zimmerman
Secretary