

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 9, 2023  
6:30 PM

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Donald Schock at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors George Yakubowski and Phil Rohrbaugh; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Engineer John Klinedinst; Zoning Officer Monica Love; and Chief Thomas. Patrons in attendance: 48

Chairman Schock announced that an executive session was held prior to the meeting tonight for personnel issues.

**PUBLIC COMMENT:**

1. CAROL ROYER – LIVIA LANE: Commented on the proposal of a development in East Prospect Borough that will also impact our Township.

**APPROVAL OF MINUTES – FEBRUARY 9, 2023:** Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the minutes as presented, motion carried.

**REPORTS:**

1. **POLICE:** Chief Thomas summarized his report.
  - a. Provided the Board with a summary impact report of the Crimewatch website. He noted that over 540,280 people have posted comments to the site.
  - b. Provided brochures for the public on the Crimewatch website.
  - c. Ofc. Dickmyer is being promoted to Corporal. Corporal Dickmyer has served as a police officer for Lower Windsor since 2014 and has done an excellent job for the department.
2. **MANAGER:** Ms. Cunningham submitted her report.
  - a. Spring Newsletter is being completed and will be posted to our website and sent out to residents who have signed up for the mailing.
  - b. Our Auditors conducted the 2022 audit the week of February 27<sup>th</sup>.
  - c. Savvy Citizen is up and running and well received. Currently over 80 people have signed up for it.
  - d. Does the Board want to cancel the March 30<sup>th</sup> meeting? Board agreed to cancel the meeting.
3. **SOLICITOR:** Atty. Herrold submitted his report.
  - a. Supervisor Rohrbaugh questioned the Landfill treatment plant & DEP permitting. Atty. Herrold and Mr. Klinedinst explained the process to the Board.
4. **ENGINEER:** Mr. Klinedinst submitted his report noting there are 2 subdivisions and his road project report on the agenda tonight.
5. **HIGHWAY:** Mr. Miller submitted his report. Chairman Schock would like to see a more detailed report from the Roadmaster.
6. **BUILDING MAINTENANCE:** Mr. Taylor submitted his report.
7. **EMERGENCY SERVICES:** Reports were received from East Prospect Fire Co., CVAC/Lifeteam, Craley Fire Co., and Yorkana Fire Co.
8. **RECREATION AUTHORITY:** Ms. Cirilo submitted her report.

- a. Supervisor Rohrbaugh noted a discount at Dick's Sporting Goods that will benefit the authority during 3/10-3/13.

ZONING:

1. PLAN 610-20SLD – RIVER RIDGE HILLS – PHASE 3 – RESIDENTIAL DISTRICT: This is a final plan for phase 3 which consists of 12 single family detached and 21 single family attached townhouses. Planning Commission is recommending approval with 2 waivers and outstanding items being addressed. Waiver of Intersection grades Section 410.30 instead of a 4% grade they are requesting a 5% grade and waiver of Section 410.29.E, Dead-end streets require a temporary cul-de-sac to connect to future phases, they are requesting not to provide a barrier. There are 4 outstanding items that need to be addressed also. The developer is examining safe cross walk options. The Board is very concerned for the students who may choose to walk to school by crossing Cool Creek Road. Ms. Love, Ms. Cunningham, and Chief Thomas will attend a school board meeting to discuss. The Board authorized Ms. Cunningham to send a letter to the school board with the Township's concerns for the need of a safe crosswalk Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the waivers as noted, motion carried. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the final plan with outstanding conditions being met, motion carried.
2. PLAN 620-22SLD – CELLCO/VERIZON – AGRICULTURAL DISTRICT: This is a final land development plan located along Cool Creek Road. The Zoning Hearing Board approved the tower special exception, the variance for the tower height at 188', denied the access drive width of 12' and granted a variance to permit the approval time extended from 6 months to 12 months. They are requesting 4 waivers: Section 410-24.D(8), requires location map at scale of 1" = 2000'. This map is at a 1" = 500' scale; section 410-24.D(20), location of permanent reference markers; section 410-19.B(15), requires contours to be shown at intervals of 5' (SP-7 shows contours in the development area; 410-19.B(37), requires traffic control plan. The Planning Commission recommends the waivers and requests conditions be addressed. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the waivers as noted, motion carried. Motion by Super Yakubowski, seconded by Supervisor Rohrbaugh to approve the plan upon completion of the outstanding conditions, motion carried.

OLD BUSINESS:

1. HIGHWAY DEPT – VEHICLE CAMERAS AND GPS: At the last meeting, the Board approved 5 dashcams for the highway department. We are asking for approval of two additional dashcams. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the 2 additional dashcams, motion carried.
2. DONATIONS: Ms. Cunningham is asking the Board to approve the final distribution of Yorkana Fire Company's 2022 donation. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve half the distribution to Yorkana Fire Co. and the other half divided 60% to Craley Fire Co. and 40% to East Prospect Fire Co., motion carried.

NEW BUSINESS:

1. POLICE DEPARTMENT – PROMOTION: Completed at Police Report
2. AWARD LINE PAINTING BID: Lower Windsor Township administered the cooperative line painting bid. The co-operative includes Dover Twp., Manchester Twp., Newberry Twp., Springettsbury Twp., and Windsor Twp. Two bids were received and opened on March 6, 2023, at 10:00 am. The successful bidder was D. E. Gemmill at a price of \$0.142 per lineal ft. at a total cost of

\$28,750.00. Motion by Supervisor Rohrbaugh to award the line painting bid to D. E. Gemmill, motion carried.

3. MUNICIPAL BID – BID FOR CHAIRS: The chairs were placed on MuniBid auction, and the winning bid was from Bobby Gerhart for \$656.01.
4. RESOLUTION 2023-09 – AMEND GENERAL FEE SCHEDULE: This amendment will increase the zoning hearing board fees from \$450 to \$500 plus \$100 for each additional request. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to adopt Resolution 2023-09 amending the general fee schedule, motion carried.
5. APPROVE ROAD PROJECTS: Mr. Klinedinst provided the Board and staff a list of road projects for 2023. Mr. Klinedinst prioritized his list and expressed that we should look for grants to help with the expense of these and any future road projects. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the 2023 road projects, motion carried. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to authorize the advertisement for materials, motion carried.
6. APPROVAL OF BILLS: Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski, to approve the bills as listed in the amount of \$78,619.96, motion carried.
7. OTHER PERTINENT BUSINESS: Motion by Supervisor Yakubowski to amend the agenda to discuss the additional SRO for Eastern York School District, seconded by Supervisor Rohrbaugh, motion carried. Mr. Yakubowski noted that the school district wants an additional SRO at the school. However, they are backing away because of the cost and asked the Board to revise our proposal. The Board feels the Township should not have township residents burden the cost of an additional SRO when the district includes other municipalities, and that safety really matters in this current environment to use a police officer instead of security personnel. The Board feels the school district needs to prioritize its spending and stop spending frivolously on other items.

Meeting adjourned at 7:47 pm.

Respectfully submitted,

Linda Zimmerman,  
Secretary