

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP
OCTOBER 28, 2021
6:00 PM

The Lower Windsor Township Board of Supervisors held their Budget Workshop at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Barry Miller at 6:00 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Donald Schock, Supervisor George Yakubowski, Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Solicitor John Herrold, and Sgt. Thomas. Patrons: 52

Chairman Miller announced that we are here to discuss the 2022 budget and if you wish to comment on the budget, now will be the time. Once we start the workshop process, we will not allow for interruptions.

PUBLIC COMMENT

1. HOLLIS BEDELL:

- a. Ms. Bedell is here to speak on the behalf of the Lower Windsor Historic Society. They are applying to be on the list of National Historic Places. If successful, they will purchase a plaque at a cost of \$225 and is asking the Board to place this in the 2022 budget.
 - b. Ms. Bedell, as a resident wanted to comment that one of the memorial plaques for the memorial trees was damaged and needed replaced. She feels the township should maintain them. Also commented to cut down on mowing.
 - c. Chairman Miller said the Board will address the maintenance of memorial plaques and establish a policy.
2. DAVE DOHM - Long Level Road: Commented on the questionnaire that was mailed out saying that he would change his answer in support now that he sees what the landfill is offering the Township.
 3. WALTER HARRSION – Craley Road: Inquired why Chairman Miller changed his mind.
 4. WAYNE LEHMAN – Surrey Dr.: Would like to see the Township start renegotiating with the landfill and see what they are willing to pay. Felt the Township did not negotiate properly.
 5. JIM SMITH – Gun Club Road: He is a resident by the landfill and informed everyone the landfill has been fined for contamination of Kreutz Creek, not much of a fine though. Proud that the Board took a stand. He was diagnosed with cancer because of the contaminated water and said no amount is going to pay for his health.
 6. TERRY MILLER – Surrey Dr.: Here to understand what effect the landfill has on the Township such as property values and sickness. Worried when he retires that the tax base is going to increase. Why not go back to the bargaining table and make demands. You have a good amount of bargaining power and a good amount of people behind you.
 7. MR. AUGBORN – Old Commons Road: Questioned why we stopped negotiating with the landfill.
 8. ANDREA – York Road - Asked when the landfill closes where will our trash go and how will we replace the revenue?
 9. TERRY MILLER - Stated this is the best time to negotiate. Chairman Miller asked at what price do you set for someone’s health and safety.
 10. JOHN BOWSER: Commented this would be a new landfill that will affect new aquifers. Why not go to a waste to energy plant, which creates less health effects.
 11. BECKY PEIFFER: The landfill has 4 more years to go, and we must come together to find a way to do without the landfill.

12. BARRY KELLER: Commented DEP can still give them a permit.
13. GALE DRUCK: How do we follow along with the budget process if we do not have copies? Atty. Herrold explained the process.
14. JIM SMITH: When he first moved here, the landfill was just a pit on Mr. Heindel's farmland. It looks like citizens are willing to work together with the Supervisors to help come up with ideas for alternative revenue.
15. MR. BLAIZE – Dexter Dr.: Are you going to raise taxes? What happens to the elderly who are on fixed income that cannot afford any tax increases?
16. JOANNE DIETZ: Asked residents to look at your taxes you pay to Township, but also look at the school taxes which are astronomical. You need to go to the school board meetings.

OLD BUSINESS: None

NEW BUSINESS:

- A. BUDGET DISCUSSION: Mrs. Zimmerman provided the Board with copies of a draft budget of all funds and a list of discussion items to review.
 - a. QRT is requesting a donation. We have provided a donation in past. Board agreed to donate \$300.00 from General Fund.
 - b. Comprehensive Plan: The Planning commission is requesting money budgeted for the update of the Comprehensive Plan, Official Map, and Zoning Ordinance. Board agreed to put \$20,000 in the budget.
 - c. Furnace Road Bridge Repair: The township will provide 5% of the cost in cooperation with the Federal and State. This is scheduled for repair in 2022. \$85,175.
 - d. Bridge Repairs: Spring Hollow, Water Street, Taylor Road: Meet with Mr. Klinedinst and Roadmaster before finalizing what to budget.
 - e. Highway Pipe: For Adams Rd, Gun Club Rd, Hake Hollow Rd: Ok to take out of State Fund
 - f. Highway Radios: Shorty looking to go back to radios, received quote of \$21,900. The Board thought that was too much. Board denied request.
 - g. Highway – Backhoe/Loader: We received a quote of \$153,115. Trade in value of \$53,000. Board agreed to purchase at \$100,115
 - h. Highway Cinder Bin: \$175,000 has already been transferred into the Cap Imp. Ok to get pricing to repair cinder bin, hopefully under \$75,000, so we can use the balance of \$100,000 to purchase the backhoe/loader.
 - i. PD – New Vehicle: Purchase a new SUV for \$39,087.41. The Board would like to take a closer look at the vehicle for trade-in.
 - j. PD Desks/Chairs: \$11,800 to complete squad room update. (Cap Imp) Would like to review the squad room before we budget.
 - k. Building Maintenance:
 - i. New zero turn mower: purchase in 2023 – place \$7,500 in 2022 and \$7,500 in 2023. Board would like to see specs on type of mower. Ok to budget in Cap Imp.
 - ii. Office upgrade to LED lights - \$7,500: Do office this year, PD next year. Look to do in house. Cap Imp
 - l. Transfers from Host Fund Solid Waste Fund: Amounts will adjust after we review other funds.
- B. American Rescue Plan Act Funds – (ARPA): Mrs. Zimmerman explained these funds are received from the Federal government to use for COVID related negative economic impact, loss revenue, premium pay for essential workers, and investment in water, sewer, and broadband.

- i. Budgeted \$396,487 for purchases within the restrictions. Optional uses could be Backhoe/Loader, Comp Plan Update, Furnace Road Bridge, updating server and desktop computers, update wi-fi system, new generator, emergency services donations, and HVAC sanitization.
- C. General Fund: Mrs. Zimmerman reviewed each category with the Board.
 - a. Remove Comp Plan Update out of 408.310 - \$20,000 - Pay out of ARPA Fund
 - b. Increased Propane Costs for Twp (\$3,500) and Highway (\$9,000) because of future price increases
 - c. Pay half of Fire Company donations out of ARPA fund \$87,772.50
 - d. Increase Highway Fuel to \$35,000
 - e. Furnace Road Bridge Repair – remove from GF and pay from ARPA fund (\$85,175)
 - f. Rec Authority – look to continue sharing costs in maintenance of fields
 - g. Library Donation – Increase to \$2,000 – pay out of ARPA for one year
- D. Capital Improvement & Purchases Fund: Mrs. Zimmerman reviewed the budget proposals with the Board. These are the planned purchases
 - a. Building - Office LED lighting and unplanned repairs
 - b. Police – Desks/Chairs – Look at desks/chairs in squad room before decision
 - c. New Police Vehicle: Look at current vehicle before we make decision – Maybe ARPA
 - d. Highway Dept. – backhoe/loader and cinder bin – If cinder bin comes in under \$75,000 then use \$100,000 to purchase backhoe/loader
- E. State Liquid Fuels Fund: Mrs. Zimmerman explained money is allocated from the state which is determined by miles of roads and population
 - a. Will received \$338,081
 - b. Expenses for street maintenance and paving, snow removal, signs, pipe, tires
 - c. Projects determined after road inspection in Spring 2022
 - d. Road signs
- F. In Lieu of Fund: Proceeds from developers in lieu of land for recreation.
 - a. Will receive \$83,250
 - b. Use these funds for zero turn mower- if used for recreation areas
 - c. Other suggested use of funds - Poured in place rubber mat, new tot lot, new equipment
- G. Host Solid Waste Fund: Tipping Fee money
 - a. Use to supplement General Fund to meet expenses
 - b. Transfer into Capital Improvement & Purchases fund to pay expenses for updates, repairs new capital purchases

Meeting adjourned at 8:19 pm

Respectfully submitted,

Linda J. Zimmerman
Secretary