

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 13, 2021
6:30 PM

This meeting was conducted in person pursuant to Governor Wolf's Order that the maximum room capacity is limited to 25% (or 36, which includes staff). Masks and social distancing are required to attend.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag and a moment of silence for Law Enforcement week and all those who lost their lives in the line of duty. Also present at the meeting were Supervisor Donald Schock, Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Zoning Officer Monica Love, Solicitor Andrew Herrold and Chief Dave Arnold. Supervisor Yakubowski was absent. Patrons: 14

Chairman Miller announced that an executive session was held after the April 8, 2021 meeting regarding litigation matters.

PUBLIC COMMENT:

1. SCOTT FREDERICK: Mr. Frederick, Chief of Yorkana Fire Co., announced that the headquarters for Central Disaster Relief of the American Red Cross will be renting office space from the fire company in their new building.
2. BRYCE NAUMANN – EAST PROSPECT FIRE CO: Announced that the East Prospect Fire Co. and Yorkana Fire Co. will be consolidating forces and will maintain equipment at both stations. Both fire companies have signed a memorandum of understanding and will continue talks to merge. Chairman Miller asked that they keep everyone updated and try to involve the Township and Craley Fire Co. in their talks.

STORMWATER PRESENTATION: Ms. Jessica Fieldhouse of C. S. Davidson provided a presentation on the MS4 stormwater program.

REPORTS:

1. POLICE: Chief Arnold submitted his report for review.
 - a. Chief Arnold announced that the body cameras are operational and standard procedures have been implemented. This will be a very good and useful tool.
 - b. Met with the Eastern York Emergency Management Agency and have discussed scheduling an active shooter drill at the high school. No date has been set.
 - c. On May 5, 2021 there was a press release stating that over 80 officers in York County have attended the Critical Incident Training (CIT). We had 3 officers that went through the training and look to send additional officers in the future.
 - d. National Night Out will be held on Tuesday, August 3, 2021 from 5:30 – 7:30 pm.
 - e. Crimewatch has been up and running and has received tips to help solve crime. This site features "most wanted" and an option to review the police log.
 - f. Supervisor Schock inquired about the SRO. Chief said it is going well and have heard only good things about Officer Jackson.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Received response from PADOT about speed/traffic study at Prayer Mission Road/Craley Road intersection saying it was the Township's responsibility to maintain that

intersection. Ms. Cunningham requested that Mr. Klinedinst perform a speed/traffic study. The Board agreed.

- b. A resident requested a speed limit sign on Barshinger Road, but to place a speed limit sign a study will need to be conducted. Ms. Cunningham is requesting a speed study be performed by Mr. Klinedinst. Board agreed.
 - c. Meeting next week with Zelenkofske Axelrod to review their services for ARPA funds.
 - d. Reported we need to install a new control panel for the generator at a cost of \$17,700 plus rental of a back-up generator while doing the work will cost \$3,900. The Board would like CAT to come look at the generator to make sure that is the problem. Motion by Supervisor Schock, seconded by Chairman Miller to have CAT inspect the generator and replace the control panel if needed, motion carried.
 - e. Announced that a sign will be placed at the bridge on New Bridgeville Road in honor of PFC James Criswell who was killed in action during the Vietnam War. The bridge will be named the PFC James Joseph Criswell Memorial Bridge.
3. SOLICITOR: Atty. Herrold submitted his report.
 - a. Discussed the interim final guidance for the American Rescue Plan Act funds that the Township will be getting.
 - b. Supervisor Schock commented on the Eastern York Intermediate School saying that the Board approval was not unanimous.
 4. ENGINEER: The monthly report was submitted for review. Ms. Fieldhouse asked if the Board had any questions.
 - a. Chairman Miller said he reviewed the gym floor/salt shed bid timetable and it looked good.
 - b. Supervisor Schock questioned the work on the bridge at Forge Hill Road. Ms. Cunningham noted it is planned to be completed this summer.
 5. HIGHWAY: Mr. Miller submitted his report.
 6. EMERGENCY SERVICES: Received reports from Craley Fire Co., East Prospect Fire Co., Emergency Management Coordinator, CVAC, Yorkana Fire Co.
 7. RECREATION AUTHORITY: Submitted report for review.

ZONING:

1. LAUXMONT HOMES AND LAUXMONT TOWNS – TIME EXTENSION: Mr. Kohr was here to request a time extension for the Lauxmont Homes and Lauxmont Towns preliminary subdivision plans. Mr. Kohr stated that their intention is to sell to a conservation outfit and with the money they receive from the buyer a 5% portion will be donated to the Township. But because of the COVID pandemic they have had issues that delayed the buyer. Chairman Miller noted that the Township is not their partner in this real estate business or venture. If left to expire it will allow for a new plan that implements several new regulations that the Township is required to enforce. Motion by Supervisor Schock, seconded by Chairman Miller to deny the time extension, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. DONATIONS: Chairman Miller expressed we should hold off on the disbursement of the donations to Yorkana Fire Co. and East Prospect Fire Co. until more information is provided with this merger. Further discussion took place on the type of coverage the fire companies will be able to provide. Motion by Supervisor Schock, seconded by Chairman Miller to approve the donations and re-evaluate in November, motion carried.
2. RESOLUTION 2021-13 – POLICE RECORDS DESTRUCTION: Motion by Supervisor Schock, seconded by Chairman Miller to approve resolution 2021-13, motion carried.

3. RESOLUTION 2021-14 – NEW BANK ACCOUNT FOR THE AMERICAN RESCUE PLAN ACT FUNDS: Motion by Supervisor Schock, seconded by Chairman Miller to approve resolution 2021-14, to open a new fund at PLGIT, motion carried.
4. EMPLOYEE HEALTH INSURANCE: Board agreed to table. Supervisor Schock asked if Supervisors are eligible for medical insurance. Ms. Cunningham replied that they are only eligible if they are a full-time employee of the Township. Atty. Herrold noted that he believed the 2nd Class Township Code does allow coverage which requires the member of the Board who wants coverage to submit a letter to the Board to get approval to obtain medical coverage through the Township.
5. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Chairman Miller to approve the bills as listed in the amount of \$61,313.26, motion carried.
6. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:37 pm

Respectfully submitted,

Linda J. Zimmerman
Secretary