

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 8, 2021
6:30 PM

This meeting was conducted in person pursuant to Governor Wolf's Order that the maximum room capacity is limited to 25% (or 36, which includes staff). Masks and social distancing are required to attend.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Donald Schock and George Yakubowski, Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Zoning Officer Monica Love, Engineer John Klinedinst, Solicitor Andrew Herrold and Chief Dave Arnold. Patrons: 7

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the March 11, 2021 meeting minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Arnold submitted his report for review.
 - a. Dog bite incident involving a child who required 20 stitches. Animal Enforcement will file charges on the owner. The child is recovering from the injuries.
 - b. Department participated in the Aggressive Driving Detail in March.
 - c. Incident of a disorderly student was investigated, and charges were filed by the SRO.
 - d. Body camera training will begin in April.
 - e. Began new Glock gun training, however ammo is not easy to find. Chief Arnold sought help from Congressman Smucker on the ammo shortage.
 - f. A Certificate of Appreciation was given to Mike Rau for working on the Police Department safe.
 - g. Supervisor Schock noted that he did a "ride along" with the department and was very impressed with the recent equipment purchase and how it is working and benefiting the officers.
2. MANAGER: Ms. Cunningham reviewed her report.
 - a. Announced Clean-Up Week is April 19 thru 24.
 - b. The Township will be receiving \$749,024 from the American Rescue Plan Federal Funding. This money must be used for COVID related expenses. Future guidance is expected from the Treasury Department.
 - c. Ms. Tracy Price, Asst. Director of the Senior Center asked to place a tree and plaque in memory of Robert Kline on the Senior Center grounds. By consensus, the Board agreed to her request.
 - d. Bids for the gym floor and cinder bin are being prepared and will be advertised in the paper and Penn Bids.
 - e. York County informed the Township that Meisenhelder Road bridge work will take place in 2022. A detour plan was provided the Board for comment. The Board noted they would like to see Hoffman Rd closed to Meisenhelder Road.

- f. Inquired if Board would like to hold the April 29, 2021 meeting. The Board agreed to cancel the April 29th meeting.
- g. Chairman Miller reminded everyone Clean-Up week is April 19-24th.
- 3. SOLICITOR: Atty. Herrold presented his report and asked to meet in executive session after the meeting regarding pending litigation.
- 4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. Announced that Ms. Jessica Fieldhouse will be presenting the annual MS4 presentation at the May meeting.
- 5. HIGHWAY: Mr. Miller submitted his report.
- 6. EMERGENCY SERVICES: Reports were submitted by EMC and CVAC.
- 7. RECREATION AUTHORITY: Ms. Cirilo submitted her report.

ZONING:

- 1. PLAN 609-20LSD – CRIDER - QUIT CLAIM DEED: Mr. Crider began looking to acquire this unopened street in 2018. His attorney filed a claim with the Tax Assessment office and the entire land was erroneously transferred from the Township to Mr. Crider. Mr. Crider's attorney prepared a Quit Claim Deed to correct this error. Since this process has taken 3 months, the subdivision plan approval by the Board is older than the 90-day limit permitted. Therefore, the Board will have to approve and sign the Quit Claim Deed and re-approve the final subdivision plan. Motion by Supervisor Yakubowski seconded by Supervisor Schock to approve and sign the Quit Claim Deed and re-approve the final subdivision plan, motion carried.
- 2. LONG LEVEL MARINA – 1809 LONG LEVEL ROAD – WATERFRONT RECREATION DISTRICT: This is a final plan to expand the existing service garage. Long Level Marina is requesting 3 waivers of the Subdivision Ordinance. 1) Section 407 – Traffic Impact Study; 2) Section 408 – Final Plan Requirements – Plan Scale; 3) Section 403.t - Streets within 400' must be identified. Ms. Love provided a list of conditions to be included in any recommendation for approval. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the plan with the 3 waivers and subject to the listed conditions being met, motion carried.
- 3. PLAN 610-20SLD – RIVER RIDGE HILLS – DISCUSSION: Discussion took place on several issues with the River Ridge Hills plan.
 - a. The In Lieu of recreation fee has not been paid since the approval back in 2008. This is a total of \$83,250 due the Township.
 - b. The final plan submission requires a \$200 fee per intersection. None had been paid with the submittal of the plan in 2020 nor with the Final Plan for Phase I in 2009.
 - c. Declaration of Covenants, Restrictions, Easements and Homeowners Documents have not been submitted.
 - d. No co-ordination or plan for the school children crossing at Cool Creek Road has been proposed. Even though children are bussed, there must be a consideration for the weekend use of ballfields and/or extra-curricular activity after school hours.
 - e. Grading and Erosion Control is underway and numerous issues with the sediment basin have been found. There have been several updated and modified sets of plans issued since the original plan.

The Board thanked Ms. Love for the update and asked to keep them informed of any issues or changes.

OLD BUSINESS: None

NEW BUSINESS:

1. AWARD ROAD BIDS: Ms. Cunningham announced the material bids were appropriately advertised and opened on April 6th at 1:30 pm.
 - a. Road Oil: One bid was received and opened. Martin Paving
 - i. Martin Paving – \$2.95/per gallon. Total bid price \$120,095.00Motion by Supervisor Schock, seconded by Supervisor Yakubowski to award the Road Oil bid to Martin Paving, motion carried.
 - b. Aggregate – 3 bids were received. County Line Quarry-York Building Products-Vulcan
 - i. York Building Products
 1. #8 washed stone - 1025 tons - \$14,350.00 FOB plant; \$20,807.50 FOB job site.
 2. Aashto #1 – 100 tons - \$1,000 FOB plant; \$1,630 FOB job site.
 3. AS3 anti-skid – 2000 tons - \$28,000 FOB plant; \$40,600 FOB job site.
 - ii. County Line Quarry – estimated quantities - #57 stone; 2A stone; 24” rock; 12” rock for the total amount of \$18,575.00 FOB plant; \$30,675.00 FOB job site.Motion by Supervisor Yakubowski, seconded by Supervisor Schock to award #8 stone, Aashto #1, AS3 anti-skid to York Building Products and #57 stone, 2A stone, 24” rock and 12” rock to County Line Quarry, motion carried.
 - c. Bituminous: Two bids were received. York Materials and Highway Materials
 - i. Highway Materials – 9.5mm – 2295 tons - \$58 per ton FOB plant; 19mm - 100 tons - \$51.00 FOB plant.Motion by Supervisor Schock, seconded by Supervisor Yakubowski to award the Bituminous bid to Highway Materials, motion carried.
2. RESOLUTION 2021-11 – RECORDS DESTRUCTION: Motion by Supervisor Yakubowski seconded by Supervisor Schock to approve Resolution 2021 -11 for destruction of records as listed, motion carried.
3. RESOLUTION 2021-12 – 2ND AMENDMENT SANCTUARY: This resolution is in support of the 2nd Amendment of the U.S. Constitution. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to adopt Resolution 2021-12, motion carried.
4. 2021 MEMORIAL DAY PARADE – DONATION REQUEST: Motion by Supervisor Yakubowski, seconded by Supervisor Schock to approve the donation of \$250 as budgeted, motion carried.
5. APPROVAL OF BILLS LIST: Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the bills list, as presented, in the amount of \$58,352.64, motion carried.
6. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:14 pm

Respectfully submitted,

Linda J. Zimmerman
Secretary